



ToolBox 2011 Post-Grant Assessment

Organization: _____

Contact: _____

Project Title: _____

Grant Amount: _____

As part of the Community Foundation's ongoing effort to monitor and improve the effectiveness of these capacity building grants, please complete this assessment and return it no later than **January 31, 2012**. Please reflect candidly how your organization used this grant and what results occurred. Please limit your summary to two pages and address the following points and questions. (*Attach this form to the front of your evaluation*)

- Describe the capacity building project for which this grant was used.
- Did the project differ in execution from the project presented in the proposal? If so, how?
- What were the intended outcomes of the project?
 - How have the outcomes been measured? And what were the results of the measurements?
 - How did your organization's infrastructure benefit from this project?
 - What impact did this project have on your clients (directly or indirectly)?
- What were the projected and actual costs?
- In hindsight, what would you do differently in working on this project?
- Are there any follow up steps for your organization?

Please include copies of all publicity received for the grant. Also include any photographs that depict the grant outcomes.

Signed: _____ Title: _____ Date: _____

Evaluator: _____ Title: _____ Date: _____